

# AGENDA

Hannah Marie Brown Elementary School  
School Organizational Team Meeting  
HMB ES Conference Room  
November 14, 2022  
4:00 pm

## School Organizational Team Members:

Jackie Bennett, Member  
Bree Carlson, Member  
Daniel Chamizo, Member  
Marissa Evans, Member  
Sharon Felice, Member  
Nikki Gehlken, Member  
Lacey Menchen, Member  
Nick Wester, Member

## Non-voting Members:

Michele Wooldridge, Principal  
Melissa Sullivan, Assistant Principal

This meeting agenda is posted publicly on the school website at [HannahMarieBrownElementarySchool.com](http://HannahMarieBrownElementarySchool.com)

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call 702-799-2250 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and District staff. Speakers that are disruptive will be asked to leave the meeting.

## 1.0 Welcome, Snacks & Roll Call

## 2.0 New Items

- 2.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM, continued. Explicit review of purpose, function and responsibilities of SOT; scope of the Team's advisory authority.
- 2.2 SELECTION OF VICE CHAIR. Chair Wester will lead the discussion regarding a Vice Chair to lead meetings in his absence. Discussion and action on selection of the School Organizational Team Vice Chair.
- 2.3 DESIGNATION of responsibility to create an agenda within the prescribed timelines (at least three to five days before a meeting). Discussion on assigning responsibility for posting meeting announcements and agendas on the school website.

### 3.0 General Discussion

### 4.0 Information

4.1 Next Meeting: December 12, 2022 at 4:00 pm

### 5.0 Public Comment Period (two minutes maximum allotted)

