



2024-2025 Student Registration Procedures

NOTE: CCSD Online Registration for the 2024-2025 school year will begin on **April 15, 2024**. At that time please complete the following steps in order.

Make sure you complete both steps and highlighted areas in order.

Step 1: Please complete the following CCSD online registration (OLR) that applies to you.

[CCSD Existing Student OLR](#)

Use this link for children currently enrolled in a CCSD school or to Add a Kindergartener/PreSchooler(if selected). Please use the [Campus Parent](#) link and sign in with your username and password.

[CCSD New Student OLR](#)- Use this link if you are new to CCSD or are returning after leaving CCSD. All required documents listed in step 2 must be turned in to the front office before your student can be placed into a classroom.

*If you already have a parent portal account, please do not create a new one for your students. If you are having problems accessing your portal account and cannot fix it by using the password reset feature, please call the office at 702-799-2250 or email Kaylee Barnes at barnekb@nv.ccsd.net.

Step 2: Once Completed, please have the following documents prepared to bring in person to Brown Elementary or email to the clerk Kaylee Barnes at barnekb@nv.ccsd.net.

***Parent Proof of ID(bring in person)- New to District**

Please note: Permanent and temporary guardians should be prepared to provide proof of guardianship at the time of registration.

***Proof of Address(email to the clerk)- New to District and Current**

One of the following proofs of address in your name is required to show you live in our zone:

- Power bill, or
- Water bill, or
- Gas bill

We will accept a fax from the utility company. Note that a driver's license, telephone bill, or cable bill is not an acceptable proof of address.

If you are living with a friend or relative, please follow the directions sent by shared housing (you will select this option when completing the online registration):

***Proof of Child's Identity(bring in person) - Kindergarten and New to District, Charter and Private Only**

One of the following is needed to show proof of a child's identity:

- Original birth certificate
- Passport
- Certified birth card issued by the Clark County Health District or a health district from another state. Photocopies will not be accepted.
- This is only needed if enrolling in CCSD for the first time.

***Immunization Record(bring in person) - New to District, Charter and Private Only**

- [Immunization Resources](#)